

WSU Copy and Print Services
Customer Statement of the Duplication of Copyrighted Written Works

I have read WSU's Copyright Policy at *WSU Policies and Procedures Manual* Section 3.36 (hereinafter the "Policy"). I understand the general rule under federal copyright law is that a copyright holder has the exclusive rights to his/her work and this right generally prohibits another from duplicating the copyright holder's work without the express permission of the owner. I understand there are some exceptions to the general rule and those exceptions are described in the Copyright Guidelines link to the Policy. Further, I understand it is my responsibility to make certain any protected work I duplicate and use, or have Central Services duplicate on my behalf, complies with all applicable copyright laws and regulations. Finally, I understand I have the opportunity to seek the opinion of the University's Office of the Vice President and General Counsel concerning the legality of copying any protected work I seek to duplicate.

I will not seek the services of the WSU Copy and Print Services to duplicate the protected work of another unless I have a reasonable good faith belief that duplicating the protected work and my use of the duplication will not violate federal copyright law. I understand my willful violation of the Policy is not an act within the scope of my employment and should I willfully violate the Policy, I will not be able to invoke any legal privileges that may protect me from my acts that occur within the scope of my employment. This includes, but is not limited to any legal counsel the State may supply me to defend me in a lawsuit against me as the result of my acts that occur within the scope of my employment.

Print Name

Date

Signature