



**WSU POLICY APPROVAL
POLICY MAINTENANCE REQUEST
COVER PAGE**

		January 21, 2025			
	11.20 / Space Heaters				
	N/A				
		February 02, 2021			
	Housing and Residence Life				

This policy is being revised to replace the out of date “maintenance request” hyperlink under Section V. A., with language directing students to put in a maintenance request through their housing portal. A hyperlink to <https://www.housing.wichita.edu/submit-maintenance-request> is being added to the policy. The old hyperlink [https://www.housing.wichita.edu/maintenance-request](#) is being removed.

11.20 / SPACE HEATERS

I. INITIATING AUTHORITY

- A. The Environmental, Health, and Safety Department serves as the initiating authority along with the Wichita State University Fire Safety Office.

II. PURPOSE

- A. The purpose of this policy is to inform students and Employees of the general prohibition on the use of portable space heaters and the impact of space heaters on safety and energy management. This policy will reduce the excessive electrical load and potential safety hazards created by unregulated space heaters.

III. POLICY

- A. Three significant issues govern the use of space heaters in campus buildings – fire safety, electrical loads, and energy efficiency.
- B. Wichita State University has established heating and cooling season building temperature policies, set forth in University policy 11.27 / HVAC Systems Standards. These seasonal temperature settings are intended to provide comfort conditions in support of the University’s educational mission while advancing WSU’s energy-conservation goals.
- C. Residence Halls have a separate heating and cooling temperature setting for student comfort while residing in the Residence Halls.
- D. Portable space heaters pose serious fire, safety, and electrical hazards.
- E.

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